

**Western District of Virginia
United States District Court
Office of the Clerk**

**Julia C. Dudley
Clerk of Court**



**180 West Main Street
Room 104
Abingdon, VA 24210
1-866-470-6760**

SUMMONS FOR PETIT JURY SERVICE

THIS COURT SUMMONS YOU TO APPEAR FOR JURY DUTY

You are receiving this document because you have been summoned to appear for jury service in the Abingdon Division of this court.

Jurors play a vital role in the American System of Justice.

You have been summoned for a period of six months, from **July 1, 2007** to **January 1, 2008**. During this time you will be "*on call*", which means that you will only be required to appear a few times during your service and the number of times will vary depending on how many trials have been scheduled.

Each time your name is drawn for jury service, you will receive a **NOTICE FOR JURY SERVICE** to give you a specific date to report to the Abingdon Division of this court. On the **NOTICE FOR JURY SERVICE**, there will be a telephone number for you to call to find out if your trial will begin as scheduled or has been cancelled for that specific date. You are instructed to always call this number after 6:00 p.m. in the evening before you are scheduled to appear.

Please read the attached brochure carefully. You should find the information self-explanatory. However, if after reading the brochure completely, you have any questions, please call the Deputy Clerk at (866) 470-6760 and press option 2.

You should be aware that under Title 28, United States Code, Section 1866(g), a person who has been summoned for jury service and fails to show can be fined up to \$1000, required to service community service and/or imprisoned for up to three days.

Please read attached information before calling the Deputy Clerk

UPDATE JUROR INFORMATION FORM

Please complete and return form in enclosed envelope within 10 days.

Last Name

First

Middle Initial

Job Title

If you have retired, what was your job title?

Mailing Address

City: _____ State: _____ Zip: _____

Gender:

Ho

me Telephone

Wo

rk Telephone

Male Female

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Date of Birth

Federal Government Employee?

Yes No

Spouse's Occupation

If spouse is retired, what was their occupation, business, or trade?

Your Employer's Name

Your Employer's Address

What is the highest grade of education you have completed? _____

Marital Status:

No. Of Children

Single M arried Widowed Separated Divorced _____

How long have you lived in this state?

Years _____ Months _____ Name of county/city _____

Have you ever been convicted of a state or federal crime punishable by imprisonment for more than one year?

Yes No If yes, were your civil rights restored? Yes No

Are there any charges now pending against your for a violation of state or federal law punishable by imprisonment for more than one year?

Yes No

Do you have any physical or mental disability that would interfere with or prevent you from serving as a juror?

Yes No If yes, please explain: _____

If you want to be excused because of a mental or physical disability, you must submit a statement from your physician. Please complete this form now and let us know that a statement from you physician is forthcoming. **You will not be excused until we receive a statement from your physician.**

I declare under penalty of perjury that all answers are true to the best of my knowledge and belief.

Signature: _____ Date: _____